**UNITED STATES BANKRUPTCY COURT**

**SOUTHERN DISTRICT OF NEW YORK**

**---------------------------------------------------------------X**

**In re:**

**[ ] Chapter \_\_**

**Case No. \_\_-\_\_\_\_\_ (SHL)**

**Debtor(s)**

**---------------------------------------------------------------X**

**Plaintiff(s),**

**-against- Adv. Proc. No. \_\_-\_\_\_\_\_ (SHL)**

**Defendant( s ).**

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**SCHEDULING AND PRE-TRIAL ORDER (PROPOSED)**

The parties cannot amend this order by stipulation or otherwise, and the Court will not amend it unless presented with good cause and timely application as soon as possible. **FAILURE TO COMPLY WITH THIS ORDER MAY RESULT IN DISMISSAL OR OTHER SANCTION.** If delay or other act or omission of your adversary may result in a sanction against you, it is incumbent on you to promptly bring this matter to the Court for relief.

It is hereby ORDERED as follows:

1. All parties shall exchange initial disclosures pursuant to Fed. R. Bankr. P. 7026(a) within fourteen days of the entry of this order (the “Disclosures Due Date”).
2. All discovery shall be completed by [date to be determined], but for any defendant that identifies in their initial disclosures that its principal place of business is located outside the United States (the “International Defendants”) all discovery shall be completed by [date to be determined].[[1]](#footnote-1) All discovery requests must be served 30 days prior to the close of discovery. In the event of dispute over discovery, the parties' counsel shall promptly confer to attempt in good faith to resolve the dispute, if, notwithstanding their good faith efforts to do so, they are unable to resolve a discovery issue, they shall promptly inform the Court by letter of the nature of the dispute and request a telephonic discovery conference. At the conference, the Court will ask the parties about their prior efforts to resolve the dispute.
3. Either or both parties may seek leave under the Local Bankruptcy Rules to move for summary judgment under Fed. R. Bankr. P. 7056 after completion of discovery and before taking the steps set forth in paragraphs 5-7 below. If such request is granted, the parties shall schedule the adjourned pre-trial conference to take place approximately one month after the scheduled hearing on summary judgment.
4. The Court will hold a final pretrial conference on [date to be determined, but must be within 30 days of the completion of all discovery] for all parties, at which time the parties must be prepared to proceed to trial within one month.
5. In advance of the final pretrial conference, the parties shall have conferred and used their best efforts to agree on a joint exhibit book and shall have identified any exhibits whose admissibility is not agreed.
6. In addition, on or before two weeks before the final pretrial conference, the parties shall have exchanged proposed witness lists.
7. On or before one week before the scheduled trial date, the parties shall submit declarations under penalty of perjury or affidavits of their direct witnesses, who shall be present at trial for cross-examination and redirect, or have sought the Court's permission to examine direct witnesses at trial.
8. Plaintiff’s attorney shall serve copies of this Scheduling Order upon all parties to this adversary proceeding and upon any other parties entitled to notice within five (5) days after the date hereof.

Dated: New York, New York

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2012

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UNITED STATES BANKRUPTCY JUDGE

1. The deadlines for discovery should ordinarily be 90 days in smaller matters; in larger matters, counsel should propose a prompt but realistic deadline based on the facts and circumstances of the case. [↑](#footnote-ref-1)