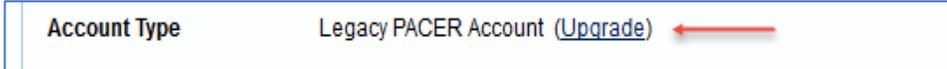
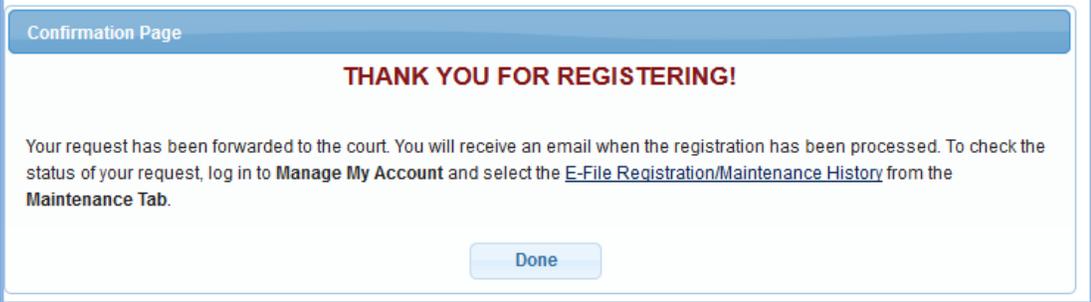


Step	Register for an Attorney e-filing account
1	<p>Go to <a href="http://www.pacer.gov">www.pacer.gov</a> and select <b>Manage My Account</b></p> 
2	<p>Enter your <b>Pacer Username and Password</b>, click <b>Login</b></p> <p><b>Important!</b> If your Pacer account is not upgraded, click the <a href="#">Upgrade</a> link.</p>  <p>You will be required to create a new username, password and select security questions. The username and password you create will be your username and password for PACER and all NextGen courts. Once you upgrade your PACER account you will no longer be able to use your “old” PACER login credentials.</p>
3	<p>Select the <b>Maintenance</b> tab, click on the <b>Attorney Admissions/E-file Registration</b> link</p> 
4	<p>Court Type* select <b>US Bankruptcy Courts</b> from the drop-down list  Court* select <b>New York Southern Bankruptcy Court – NextGen</b>  Click <b>Next</b></p>  <p><b>IN WHAT COURT DO YOU WANT TO PRACTICE?</b></p> <p>* Required Information</p> <p>Court Type * <input type="text" value="U.S. Bankruptcy Courts"/></p> <p>Court * <input type="text" value="New York Southern Bankruptcy Court"/></p> <p>Note: Centralized attorney admissions and e-file registration are currently not available for all courts. If you do not see a court listed, please visit that court's website. For a listing of all court websites visit the <a href="#">Court Links Page</a>.</p> <p><input type="button" value="Next"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/></p>

Step	Register for an Attorney e-filing account
5	<p>Select E-File Registration Only</p> <div data-bbox="311 210 1404 394" style="border: 1px solid #0070C0; padding: 10px;"> <p><b>WHAT WOULD YOU LIKE TO APPLY/REGISTER FOR?</b></p> <div data-bbox="669 319 1042 357" style="text-align: center; margin-top: 20px;"> <input type="button" value="E-File Registration Only"/> </div> </div>
6	<p>All of your filer information will display when you registered in PACER  Confirm <b>Role in Court*</b> - <b>Attorney</b>  <b>Complete all other required fields</b>, click <b>Next</b></p> <div data-bbox="311 600 1404 890" style="border: 1px solid #0070C0; padding: 10px;"> <p><b>COMPLETE ALL SECTIONS OF E-FILE REGISTRATION</b></p> <div data-bbox="354 680 1404 890" style="border: 1px solid #0070C0; padding: 5px;"> <p>Filer Information</p> <p>* Required Information</p> <p>Role in Court * <input type="text" value="Attorney"/></p> </div> </div>
7	<p>Payment information screen will display, click <b>Next</b>  <i>Note:</i> You may enter payment information later at Manage My Account &gt; Payments tab &gt; Make One-Time PACER Fee Payment.</p>
8	<p><b>Attorney E-filing Terms and Conditions screen will display</b>  <b>Place a checkmark in the boxes to accept the terms</b>  <b>Submit</b></p> <div data-bbox="311 1285 1404 1776" style="border: 1px solid #0070C0; padding: 10px;"> <p><a href="#">Click here to download a printable version of the Attorney E-filing Terms and Conditions</a></p> <p><input checked="" type="checkbox"/> Click here to acknowledge that you have read and agree to the terms and conditions above, and this constitutes your signature for registration. *</p> <p><input checked="" type="checkbox"/> Click here to acknowledge that you have read and agree to the local requirements for the court in which you are registering. <a href="#">Click here to view local Court Policies and Procedures.</a> *</p> <p>Your e-file registration will be processed by the selected court. You will receive an email notification from the selected court regarding the status of your admissions and registration as well as any additional information or instructions at the email address provided.</p> <p><b>Note:</b> We protect the security of your information during transmission using Secure Sockets Layer (SSL) software, which encrypts information you submit.</p> <div data-bbox="581 1722 1133 1759" style="text-align: center; margin-top: 10px;"> <input type="button" value="Submit"/> <input type="button" value="Back"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/> </div> </div>

Step	Register for an Attorney e-filing account
9	<p>Confirmation page will display, click <b>Done</b></p>  <p>The screenshot shows a confirmation page with a blue header that says "Confirmation Page". Below the header, the text reads "THANK YOU FOR REGISTERING!". Underneath, it says "Your request has been forwarded to the court. You will receive an email when the registration has been processed. To check the status of your request, log in to <b>Manage My Account</b> and select the <a href="#">E-File Registration/Maintenance History</a> from the <b>Maintenance Tab</b>." At the bottom center of the page is a blue button labeled "Done".</p>
10	<p><b><u>Upload evidence of valid membership of any state bar</u></b> (e.g. state bar member directory page with registration status, certificate of good standing) at:  <a href="https://ecf.nysb.uscourts.gov/cgi-bin/registration.pl">https://ecf.nysb.uscourts.gov/cgi-bin/registration.pl</a>.</p> <p><b>Your application will be rejected if you fail to comply with this court requirement.</b></p>
11	<p>Once the attorney registration is submitted and the evidence of valid state bar membership is uploaded, the court will activate your account. You will receive an email advising that your account has been activated.</p>