

**UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF NEW YORK**

**Claims Transfers – Guidelines for Filing Evidence of a
Transferred Claim (Rule 3001(e))**

Those individuals or businesses involved in the transfer of claims in bankruptcy cases that have been filed in the United States Bankruptcy Court of the Southern District of New York must comply with ***Federal Rule of Bankruptcy Procedure 3001(e)***. Specifically, paragraphs (2), (3) and (4) of Rule 3001(e) require the submission of information regarding the actual transfer,¹ as noted immediately below:

Rule 3001(e)(2) states, in part, that “[i]f a claim other than one based on a publicly traded note, bond, or debenture has been transferred other than for security after the proof of claim has been filed, ***evidence of the transfer shall be filed by the transferee.....***” (emphasis supplied)

Rule 3001(e)(3) states, in part, that “[i]f a claim other than one based on a publicly traded note, bond, or debenture has been transferred for security before proof of the claim has been filed, the transferor or transferee or both may file a proof of claim for the full amount. ***The proof shall be supported by a statement setting forth the terms of the transfer.....***” (emphasis supplied)

Rule 3001(e)(4) states, in part, that “[i]f a claim other than one based on a publicly traded note, bond, or debenture has been transferred for security after the proof of claim has been filed, ***evidence of the terms of the transfer shall be filed by the transferee.....***” (emphasis supplied)

As stated in the 1983 Advisory Committee Notes, “[t]he interests of sound administration are served by requiring the post-petition transferee to file with the proof of claim a statement of the transferor acknowledging the transfer and consideration of the transfer.”

To comply with the provisions of **paragraph (2), (3) or (4)** of Rule 3001(e), those parties involved in the transfer of claims can submit, for purposes of docketing, the **actual agreement** between the parties. As an alternative to filing the actual agreement, a transferee seeking to comply with **paragraph (2) or (4)** can submit **evidence of the transfer**, provided that a) the pertinent terms are included and b) the writing is signed by both parties. Similarly, instead of filing the actual agreement, those seeking to comply with **paragraph (3)** can file a **separate statement** setting forth the terms of the transfer. The submission of information regarding the actual transfer, as outlined above, is ***in addition to*** fulfilling all other applicable requirements set forth in Rule 3001(e), such as those regarding the filing of notice.

¹ Paragraph (1) of Rule 3001(e) does not require submission of evidence of the transfer. See the Advisory Committee Notes accompanying the 1991 Amendments.