

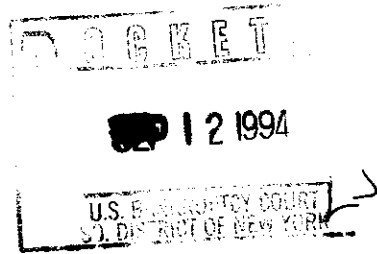
M-136

UNITED STATES BANKRUPTCY COURT  
SOUTHERN DISTRICT OF NEW YORK

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In re  
PILOT PROGRAM FOR COMPLEX LITIGATION  
AUTOMATED DOCKET;  
PLEADINGS OR DOCUMENTS FILED  
CONVENTIONALLY IN  
R.H. MACY & CO., INC., ET AL

AMENDMENT TO  
GENERAL ORDER  
M-134



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For every pleading or original attorney prepared document to be filed in R.H. Macy & Co., Inc., et al, 92 B 40477 (BRL) (Jointly Administered), a floppy disk shall be submitted to the clerk's office in lieu of a paper document. The disk shall be filed in accordance with the specifications attached as Exhibit A.

The floppy disk shall be submitted in a sealed envelope bearing the R.H. Macy case name and number (and adversary proceeding name(s) and number(s), if applicable). The envelope shall also be annotated with the attorney's name, Federal I.D. (first and last name initials and last four digits of Social Security number), address and telephone number, the name of the party the attorney represents, the document number that the filing is in response to (if applicable), the return date and time (if applicable), the title of the document and, if a fee is required, the amount of the fee being tendered.

The foregoing requirement may be waived by order of this court only upon submission of an attorney affidavit, attesting to a lack of capacity to comply with the requirement.

DATED: September 8 , 1994

New York, New York

s/ Burton R. Lifland

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Burton R. Lifland

Chief United States Bankruptcy Judge

Southern District of New York

## EXHIBIT A

### TECHNICAL REQUIREMENTS:

#### A. Document Format

1. All pleadings and other original documents filed on disk with the court shall be filed in MS-DOS WordPerfect 5.1 or ASCII format. If the pleading or original document is filed in WordPerfect, it shall be prepared with the following initial styling setup:

[T/B Mar:1"] [Pg numbering: Top Right] [Just :Left] [Ln Height:0.167"]

[Ln Spacing:2] [L/R Mar:1.25, 1.25"] [Hyph Off] [W/O Off]

[Font: Courier 10cpi]

After the initial style setup, the document may contain format codes for appropriate presentation (e.g., single space and block indent).

### 2. DO NOT USE THE AUTOMATIC DATE CODE FEATURE IN WORDPERFECT.

3. Documents which are filed in the ASCII format will NOT contain page numbers when viewed electronically on CLAD. When ASCII documents are printed from word processing software, pagination will not be uniform.

4. Each line of text should be limited to 80 characters.