

United States Bankruptcy Court

Southern District of New York

**One Bowling Green
New York, NY 10004
212-668-2870
212-668-2878**

PROCUREMENT NOTICE

Project:

Acquisition and Installation of Case Good Furniture 6th Floor Chambers Space (U.S. Bankruptcy Court, SDNY)

Scope of work:

The United States Bankruptcy Court for the Southern District of New York is seeking to purchase case good furniture for a chambers space of 3 continuous rooms (courtroom deputy, law clerks, and judge). Furniture and services to be included in this acquisition request are as followed but not limited to:

- **L desk with storage hutch (quantity: 3)**
- **U desk with storage hutch (quantity: 1)**
- **File Cabinets**
- **Bookshelves**
- **Guest chairs**
- **Buffet credenza**
- **Warranty for case goods**
- **Delivery**
- **Installation**

On-site walkthroughs can be scheduled upon approval and adherence to the court's Personal Protective Equipment (PPE) guidelines.

Note: All personnel on site must go through a temperature screening process/COVID questionnaire and must wear KN95/N95 mask or cloth and medical masks.

We ask that all vendors factor in all shipping, delivery, and installation costs as applicable.

Please note that we are a federal government agency and a tax exempt organization. Documentation will be provided upon request.

Bidding is open to all GSA contracted vendors and may be submitted to:

**U.S. Bankruptcy Court SDNY
Luis Loor, Procurement Specialist
One Bowling Green
New York, NY 10004
212-284-4087
Email: Procurement@nysb.uscourts.gov**

All bids must be submitted no later than (04/30/2021); late bids will be rejected.

Award of bid and/or project will be based solely on lowest bid or price, technically acceptable. All vendors must be registered and up to date within the System for Award Management (SAM). All payments will be made by U.S. Treasury check or electronic funds transfer (EFT) upon submission of an invoice upon project completion.