

Internet Credit Card Processing

Internet Credit Card Processing is a new enhancement incorporated into CM/ECF. Attorney filers given authorization by the court can directly pay filing fees on CM/ECF via the Internet to the U.S. Treasury. Upon the successful submission of a docket entry requiring a filing fee payment, such as filing a bankruptcy petition, the filer will immediately be offered the option to pay the filing fee via the Internet.

On-line Credit Card Payment Process

Immediately after the successful submission of a docket entry containing an unpaid filing fee (i.e., no receipt number was entered into the docket entry), a pop-up credit card payment window will appear on the screen overlaying the standard CM/ECF receipt of electronic filing notice. This screen will contain the new filing fee charge and any other outstanding CM/ECF Internet filing fees; for example:

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Electronic Payment
Summary of current charges

<u>Date Incurred – Description – Amount</u>		
2001-03-07: 08:15:12	Voluntary Petition (7) (01-15600)	<u>\$200.00</u>
2001-03-08: 10:00:23	Voluntary Petition (7) (01-23456)	<u>\$200.00</u>
	<i>Total</i>	<i>\$400.00</i>

Pay Now Continue Filing

If the Pay Now option is chosen, the filer will be electronically connected to the U.S. Treasury site. The filer will be prompted for appropriate credit card information; for example:

-----Please enter your credit card information below:

Name: John Smith

Total: \$400.00

Card Type: Please select a card

Card Number: _____

Expiration Date: Month__Year____

Submit Payment

NOTE: For your privacy and protection the information submitted here is encrypted, using 128-bit SSL. You need to determine if your browser supports 128-bit encryption. Please follow the instructions attached at the end of this memorandum.

If the payee either enters an invalid credit card number or makes three consecutive errors in data entry, the following messages will appear:

The credit card you have entered is invalid. Please check the number and try again.

[or]

We were unable to complete your transaction. Please contact your local court for assistance.

When the credit card transaction is approved, the following court-generated message will appear:

U.S. Bankruptcy Court
Southern District of New York

Thank you. Your transaction in the amount of \$400.00 has been completed. Please keep a copy of your transaction receipt for future reference. The transaction number is 0208B123456.

Close Window

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Reports for Attorneys

The Attorney Fee Report allows an attorney who has U.S. Treasury Internet payment privileges to review his/her completed credit card payments over any specified time period.

The Credit Card Payments (Outstanding) allows an attorney with the Internet credit card payment privileges to pay immediately all outstanding (pending) fee payments without docketing another pleading or opening another case. There are no selection screens or sort options offered. The report displays each pending fee.

A pop-up credit card payment window will appear on the screen overlaying the standard CM/ECF receipt of electronic filing notice. This screen will contain the new filing fee charge and any other outstanding CM/ECF Internet filing fees; for example:

--Electronic Payment
Summary of current charges

<u><i>Date Incurred – Description – Amount</i></u>		
<i>2001-03-06: 10:00:23</i>	<i>Voluntary Petition (01-23456) (misc, vol7)</i>	<i>\$200.00</i>
<i>2001-03-07: 08:15:12</i>	<i>Voluntary Petition (7) (01-00156) (misc, vol7)</i>	<i>\$200.00</i>
	<i>Total</i>	<i>\$400.00</i>

Instructions for Determining if your Browser Supports 128-bit Encryption

Microsoft Internet Explorer (4.x, 5.x, 6.x)

- # Click on the "Help" tab on your menu bar at the top of the screen.

- # Scroll down and select "About Internet Explorer."

- # A small window will appear in the center of your screen indicating the version, as well as the encryption or cipher strength of your browser (either 40-bit, 56-bit or 128-bit). If the screen indicates you have a 40-bit or 56-bit version, or if it doesn't indicate the encryption level, you will need to upgrade to a version with 128-bit encryption.

Netscape Navigator/Communicator 4.x or greater

- # Click on the "Help" tab on your menu bar at the top of the screen.

- # Scroll down and select "About Navigator" or "About Communicator."

- # A screen will appear that lists the details of your browser. Look for a section on the left and toward the middle that begins "Contains encryption software from RSA Data Security, Inc...." If the next paragraph begins, "This version supports U.S. security....," your browser has 128-bit encryption. If it says that you have international security, your browser has 40-bit or 56-bit encryption and you will need to upgrade to a version with 128-bit encryption.