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<u>I. Profession</u>	<u>Accrediting Agency or Jurisdiction</u>	<u>Date of Admission</u>
Paralegal	Dutchess Community College	January 2003
Mediator	Dutchess County Community Dispute Resolution Center	November 2002
Notary Public	Department of State, New York State	October 1998

<u>II. Professional Organization</u>	<u>Date of Admission</u>	<u>Active/Inactive</u>
NYSdra	June 2003	Active
NYSUT/AFT/DCBSSA	2004	Active

III. General professional experience:

Paralegal since 2004.
Vice President, Dutchess County BOCES Support Staff Association unit of NYSUT/AFT, AFL-CIO. Also hold the position of building representative for the same local unit.

IV. General pertinent experience:

Since becoming a certified mediator with the Dutchess County Community Dispute Resolution Center, I have mediated at least 100 cases involving custody/visitation, child support, small claims, landlord/tenant and other civil cases. I participated in the development of a new protocol used when mediating family cases with a history of domestic violence. I am a New York State lemon law arbitrator certified by the NYS Attorney General's office & NYSDRA. I have mentored mediation apprentices for the Dutchess County Community Dispute Resolution Center.

V. Mediation training:

Basic Mediation Training	30 hours	DC Community Dispute Resolution Ctr.
Custody/Visitation	12 hours	DC Community Dispute Resolution Ctr.
Child Support	12 hours	DC Community Dispute Resolution Ctr.

Lemon Law Arbitration	16 hours	NYS Attorney General's Office
Mediator Ethics/Standards	8 hours	NYS Dispute Resolution Association

*numerous other in-service trainings sponsored by DCCDRC

VI. Pertinent bankruptcy training:

None

VII. General pertinent business or legal experience:

Currently, I am the Grant Administrator for the NYS Dept of Labor, Wheels for Work program in Dutchess County. I was hired in 2001 to develop the program from the ground floor and it is now considered one of, if not the, best of its kind in New York State. Because I run a human service program as a corporate employee, I have had the opportunity to use my conflict resolution skills to collaborate with different divisions within the corporation; to settle disagreements between vendors (car dealers, mechanics, etc) and our program participants; and to negotiate agreements between various county & state agencies involved with the program. My ten years of experience in the Human Services field has given me a knowledge that transcends 'book knowledge' on conflict transformation and resolution.

Krissler Business Institute in Poughkeepsie provided my education in the accounting field. I graduated with the Certified Management Accountant's Award for outstanding accounting student; and the Wall Street Journal award for outstanding business student. I have continued to utilize my accounting skills in the positions I've held since graduating Krissler Business in 1993

H&R Block provided my first formal training in preparing income taxes. Since working for them in 1999, I have continued to keep up with changes in the tax codes. I independently prepare income tax returns for individuals and small business owners.